



## **NEW METER REQUIREMENTS**

### **ITEMS REQUIRED FOR PERMANENT WATER UTILITY ARE:**

1. **HYDRAULIC STUDY APPLICATION** along with \$250.00 for one meter, \$350.00 for multiple (up to 2)– with \$50.00 for each additional meter. \* This is submitted to the engineer to determine if the line can sustain an additional meter.

### **ONCE THE METER HAS BEEN APPROVED, WE WILL NEED THE FOLLOWING**

2. **SERVICE APPLICATION AND AGREEMENT** (See attached)
3. **RIGHT OF WAY EASEMENT** (See attached) Easement must be signed by property owner(s) and witnessed by a Notary. This easement will be filed at the County Clerk's Office. If you do not have the document number or exact acreage this can be left blank and completed at the office.

\*Notary services are available at the CCWSC office.

4. **PROOF OF OWNERSHIP**
  - Example: Deed, Warranty Deed, or Contract
5. **CONFIDENTIALITY REQUEST FORM** (See attached)
6. **ACKNOWLEDGEMENT OF COST AND DOCUMENTS FORM** (See attached)
7. **TCEQ – CUSTOMER SERVICE INSPECTION CERTIFICATE** (For **NEW BUILDS** only – TO BE COMPLETED BY OUR OFFICE)
  - Must be scheduled with our office upon completion of build
  - Our Licensed Inspector will perform the CSI for an additional cost of \$75.00
  - Must be completed **PRIOR** to move-in
8. **REMAINING BALANCE DUE**
  - The total meter cost is \$8,000.00. The Customer Service Inspection is an additional \$75.00. The Customer may also request a **Customer Cut-Off** for an additional \$80.00.



CROSS COUNTRY WATER SUPPLY CORPORATION SERVICE APPLICATION AND AGREEMENT

CORPORATION USE ONLY
Date Approved:
Easement Doc #:
Cost:
Work Order Number:
Eng. Update:
Location Number:
Customer Number:
Service Inspection Date:

Please Print: DATE

APPLICANT'S NAME

CO-APPLICANT'S NAME

CURRENT BILLING ADDRESS: FUTURE BILLING ADDRESS:

PHONE NUMBER - Home ( ) - Work ( ) -

EMAIL

DRIVER'S LICENSE NUMBER OF APPLICANT

Physical address/Location of property

PREVIOUS OWNER'S NAME AND ADDRESS (if transferring Membership)

ACREAGE HOUSEHOLD SIZE
NUMBER IN FAMILY LIVESTOCK & NUMBER

SPECIAL SERVICE NEEDS OF APPLICANT

NOTE: FORM MUST BE COMPLETED BY APPLICANT ONLY. A MAP OF SERVICE LOCATION REQUEST MUST BE ATTACHED FOR ALL NEW SERVICE REQUESTS.

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

- White, Not of Hispanic Origin
Black, Not of Hispanic Origin
American Indian or Alaskan Native
Hispanic
Asian or Pacific Islander
Other (Specify)
Male
Female

EQUAL OPPORTUNITY PROGRAM

AGREEMENT made this day of , between

Cross Country Water Supply Corporation, a corporation organized under the laws of the State of Texas (hereinafter called the Corporation) and (hereinafter called the Applicant and/or Member),

Witnesseth:

The Corporation shall sell and deliver water and/or wastewater service to the Applicant and the Applicant shall purchase, receive, and/or reserve service from the Corporation in accordance with the bylaws and tariff of the Corporation as amended from time to time by the Board of Directors of the Corporation. Upon compliance with said policies, including payment of a Membership Fee, the Applicant qualifies for Membership as a new applicant or continued Membership as a transferee and thereby may hereinafter be called a Member.

The Member shall pay the Corporation for service hereunder as determined by the Corporation's tariff and upon the terms and conditions set forth therein, a copy of which has been provided as an information packet, for which Member acknowledges receipt hereof by execution of this agreement. A copy of this agreement shall be executed before service may be provided to the Applicant.

The Board of Directors shall have the authority to discontinue service and cancel the Membership of any Member not complying with any policy or not paying any utility fees or charges as required by the Corporation's published rates, fees, and conditions of service. At any time service is discontinued, terminated or suspended, the Corporation shall not re-establish service unless it has a current, signed copy of this agreement.

If this agreement is completed for the purpose of assigning utility service as a part of a rural domestic water and/or wastewater system loan project contemplated with the Rural Development, an Applicant shall pay an Indication of Interest Fee in lieu of a Membership Fee for the purposes of determining:

- a. The number of taps to be considered in the design and
- b. The number of potential ratepayers considered in determining the financial feasibility of constructing
  - 1) a new water system or
  - 2) expanding the facilities of an existing water system

The Applicant hereby agrees to obtain, utilize, and/or reserve service as soon as it is available. Applicant, upon qualification for service under the terms of the Corporation's policies, shall further qualify as a Member and the Indication of Interest Fee shall then be converted by the Corporation to a Membership Fee. Applicant further agrees to pay, upon becoming a Member, the monthly charges for such service as prescribed in the Corporation's tariff. Any breach of this agreement shall give cause for the Corporation to liquidate, as damages, the fees previously paid as an indication of interest. In addition to any Indication of Interest Fees forfeited, the Corporation may assess a lump sum of \$300.00 as liquidated damages to defray any losses incurred by the Corporation. If delivery of service to said location is deemed infeasible by the Corporation as a part of this project, the Applicant shall be denied Membership in the Corporation and the Indication of Interest Fee, less expenses, shall be refunded. The Applicant may re-apply for service at a later date under the terms and conditions of the Corporation's policies. For the purposes of this agreement, an Indication of Interest Fee shall be of an amount equal to the Corporation's Membership Fees.

All water shall be metered by meters to be furnished and installed by the Corporation. The meter and/or wastewater connection is for the sole use of the Member or customer and is to provide service to only one (1) dwelling or one (1) business. Extension of pipe(s) to transfer utility service from one property to another, to share, resell, or submeter water to any other persons, dwellings, businesses, or property, etc., is prohibited.

The Corporation shall have the right to locate a water service meter and the pipe necessary to connect the meter on the Member's property at a point to be chosen by the Corporation, and shall have access to its property and equipment located upon Member's premises at all reasonable and necessary times for any purpose connected with or in the furtherance of its business operations, and upon discontinuance of service the Corporation shall have the right to remove any of its equipment from the Member's property. The Member shall install, at their own expense, any necessary service lines from the Corporation's facilities and equipment to the point of use, including any customer service isolation valves, backflow prevention devices, clean-outs, and other equipment as may be specified by the Corporation. The Corporation shall also have access to the Member's property for the purpose of inspecting for possible cross-connections, potential contamination hazards, illegal lead materials, and any other violations or possible violations of state and federal statutes and regulations relating to the federal Safe Drinking Water Act or Chapter 341 of the Texas Health & Safety Code or and the corporation's tariff and service policies.

The Corporation is responsible for protecting the drinking water supply from contamination or pollution which could result from improper practices. This service agreement serves as notice to each customer of the restrictions which are in place to provide this protection. The Corporation shall enforce these restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by state regulations:

- a. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an airgap or an appropriate backflow prevention assembly in accordance with state regulations.
- b. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the proper installation of an airgap or a reduced pressure-zone backflow prevention assembly and a service agreement must exist for annual inspection and testing by a certified backflow prevention device tester.
- c. No connection which allows condensing, cooling, or industrial process water to be returned to the public drinking water supply is permitted.
- d. No pipe or pipe fitting which contains more than .25 % lead may be used for the installation or repair of plumbing on or after July 1, 1988, at any connection which provides water for human consumption.
- e. No solder or flux which contains more than 0.2 % lead may be used for the installation or repair plumbing on or after July 1, 1988, at any connection which provides water for human consumption.

The Corporation shall maintain a copy of this agreement as long as the Member and/or premises is connected to the public water system. The Member shall allow their property to be inspected for possible cross-connections, potential contamination hazards, and illegal lead materials. These inspections shall be conducted by the Corporation or its designated agent prior to initiating service and periodically thereafter. The inspections shall be conducted during the Corporation's normal business hours.

The Corporation shall notify the Member in writing of any cross-connections or other undesirable practices which have been identified during the initial or subsequent inspection. The Member shall immediately correct any undesirable practice on their premises. The Member shall, at their expense, properly install, test, and maintain any backflow prevention device required by the Corporation. Copies of all testing and maintenance records shall be provided to the Corporation as

required. Failure to comply with the terms of this service agreement shall cause the Corporation to either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Member.

In the event the total water supply is insufficient to meet all of the Members, or in the event there is a shortage of water, the Corporation may initiate the Emergency Rationing Program as specified in the Corporation's Tariff. By execution of this agreement, the Applicant hereby shall comply with the terms of said program.

By execution hereof, the Applicant shall hold the Corporation harmless from any and all claims for damages caused by service interruptions due to waterline breaks by utility or like contractors, tampering by other Member/users of the Corporation, normal failures of the system, or other events beyond the Corporation's control.

The Applicant shall grant to the Corporation permanent recorded easement(s) dedicated to the Corporation for the purpose of providing reasonable rights of access and use to allow the Corporation to construct, maintain, replace, upgrade, parallel, inspect, test and operate any facilities necessary to serve that Applicant as well as the Corporation's purposes in providing system wide service for existing or future members.

By execution hereof, the Applicant shall guarantee payment of all other rates, fees, and charges due on any account for which said Applicant owns a Membership. Said guarantee shall pledge any and all Membership Fees against any balance due the Corporation. Liquidation of said Membership Fees shall give rise to discontinuance of service under the terms and conditions of the Corporation's tariff.

By execution hereof, the Applicant agrees that non-compliance with the terms of this agreement by said Applicant shall constitute denial or discontinuance of service until such time as the violation is corrected to the satisfaction of the Corporation.

Any misrepresentation of the facts by the Applicant on any of the four pages of this agreement shall result in discontinuance of service pursuant to the terms and conditions of the Corporation's tariff.

\_\_\_\_\_  
Applicant Member

\_\_\_\_\_  
Co-Applicant Member

\_\_\_\_\_  
Approved and Accepted

\_\_\_\_\_  
Date Approved

RIGHT OF WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that \_\_\_\_\_, individually, (hereinafter called "Grantors"), in consideration of one dollar (\$1.00) and other good and valuable consideration paid by Cross Country Water Supply Corporation (hereinafter called "Grantee"), the receipt and sufficiency of which is hereby acknowledged, do hereby grant, bargain, sell, transfer, and convey to said Grantee, its successors, and assigns, a perpetual easement with the right to erect, construct, install and lay and thereafter use, operate, inspect, repair, maintain, replace, and remove water distribution lines and appurtenances over and \_\_\_\_\_ acres of real property more particularly described in instrument recorded in Document# \_\_\_\_\_ Deed Records, MCLENNAN COUNTY, TEXAS. The easement hereby granted shall not exceed 15' in width, and Grantee is hereby authorized to designate the course of the easement herein conveyed except that when the pipeline(s) is installed, the easement herein granted shall be limited to a strip of land 15' in width the center line thereof being the pipeline as installed.

In the event the easement hereby abuts on a public road and the county or state hereafter widens or relocates the public road so as to require the relocation of this water line as installed, Grantors further grant to Grantee an additional easement over and across the land described above for the purpose of laterally relocating said water line as may be necessary to clear the road improvements, which easement hereby granted shall be limited to a strip of land 15' in width, lying 7.5 feet on each side of the center line of the pipeline as relocated.

The consideration recited herein constitutes payment in full for any and all damages sustained by Grantors by reason of the location of the structures referred to herein and the Grantee will maintain such easement in state of good repair and efficiency so that no unreasonable damages will result from its use to Grantors' premises. Upon the completion of installation of Grantee's facilities, or any repair to the water line or pipeline, Grantee shall restore the above ground property to the condition in which it existed prior to the installation or repair of the water line or pipeline, at Grantee's sole cost and expense. This agreement together with other provisions of this grant shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and assigns. The Grantors covenant that they are the owners of the above-described lands and that said lands are free and clear of all encumbrances and liens except the following:

\_\_\_\_\_ This easement is subject to the provisions of Title VI of the Civil Rights Act of 1964 and the regulations issued pursuant thereto for so long as the easement continues to be used for the same or similar purposes for which financial assistance has been or will be extended or for so long as the Grantee owns it, whichever is longer.

*This instrument was prepared based on information furnished by the parties, and no independent title search has been made.*

IN WITNESS WHEREOF the said Grantors have executed this instrument this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF TEXAS, COUNTY OF \_\_\_\_\_

BEFORE ME, the undersigned a Notary Public in and for said County and State, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same in the capacities therein stated, for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

(Seal) \_\_\_\_\_ Notary Public

Address of Grantee:  
Cross Country Water Supply Corporation  
14933 Wortham Bend Road  
China Spring, TX 76633



14933 Wortham Bend Rd.  
China Spring, TX 76633  
254-836-9962

## CONFIDENTIALITY REQUEST FORM

Chapter 182, Subchapter B of the Texas Utilities Code allows water utilities to give their customers the option of making the customer's address, telephone number, account records, and social security number confidential.

Your response is not necessary if you do not want this service.

WE MUST STILL PROVIDE THIS INFORMATION UNDER LAW TO CERTAIN PERSONS.

We must still provide this information to (1) an official or employee of the state or a political subdivision of the state, or the federal government acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

Yes / No **(please circle)** I want you to make my personal information (address, telephone number, email, and social security number) confidential.

Yes / No **(please circle)** I would like to receive sms text, email or telephone alerts from Cross Country Water Supply Corporation regarding my water service, billing, outages, or other system alerts.

\_\_\_\_\_  
*Name of Account Holder*

\_\_\_\_\_  
*Location Account Number*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Area Code / Telephone Number*

\_\_\_\_\_  
*City, State, Zip*

\_\_\_\_\_  
*Email*

\_\_\_\_\_  
*Signature*



14933 Wortham Bend Rd.  
China Spring, TX 76633  
254-836-9962

### ACKNOWLEDGEMENT OF COST AND DOCUMENTS REQUIRED

Cross Country Water Supply Corporation has received an application for service from

\_\_\_\_\_ (Applicant/Member) on this \_\_\_\_ day of \_\_\_\_\_ 202\_\_.

Applicant/Member hereby acknowledges the cost of service for Cross Country WSC and agrees to complete all required paperwork to establish service.

<b>MEMBERSHIP FEE:</b>	<b>\$750.00</b>
<b>EQUITY BUY-IN-FEE:</b>	<b>\$4,000.00</b>
<b>CAPITAL IMPROVEMENT FEE:</b>	<b>\$2,250.00</b>
<b>SERVICE SET-UP FEE:</b>	<b>\$1,000.00</b>
<b>TOTAL:</b>	<b>\$8,000.00</b>

#### ADDITIONAL FEES:

<b>TCEQ Customer Service Inspection</b>	<b>\$75.00</b>
(For New Builds)	
<b>Customer Cut-Off (Optional)</b>	<b>\$80.00</b>
<b>Engineer Study for One Meter</b>	<b>\$250.00</b>
<b>Engineer Study for Multiple Meters</b>	<b>\$350.00 with \$50 for each additional meter</b>
<b>Vacuum Hose Bibb</b>	<b>\$7.50/ea.</b>
(Required for New Builds – Optional for Existing)	

A time of **THREE WEEKS** will be given to the Engineer to complete the study of the proposed request. Upon completion of the investigation, Cross Country Water Supply Corporation will notify the applicant of the findings.

**\*\* If road bore, ac tap, or any water main improvement is required, Applicant/Member will be responsible for ALL additional cost\*\***



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Applications and fees are approved on a **60-day basis**. After 60 days, the applicant must re-apply for membership and complete additional service investigations.

*Please be aware that new meters are on a first come - first serve basis.*

**ITEMS REQUIRED BEFORE METER INTSALLATION:**

- \_\_\_\_\_ Proof of ownership, such as Deed, Warranty Deed, etc.
- \_\_\_\_\_ Completed Right of Way Easement, ORIGINAL - **NOTARIZED COPY**
- \_\_\_\_\_ Payment in full of charges listed on previous page
- \_\_\_\_\_ Completed TCEQ Customer Service Inspection Form
- \_\_\_\_\_ Copy of Valid I.D. or Driver's License

\_\_\_\_\_  
**Applicant's/Member's Signature**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Date Signed**





Texas Commission on Environmental Quality

Customer Service Inspection Certificate

Form TCEQ-20699 - Instructions

**General Instructions:**

The purpose of form TCEQ-20699 is to certify the identification and prevention of cross connections, potential contaminant hazards, and illegal lead materials as per *Title 30 of the Texas Administrative Code(30 TAC) 290.46(j)(4)*. The form can be completed one of two ways:

1. The form can be printed and completed manually, or;
2. The form can be completed electronically through an electronic medium (tablet, laptop computer, etc.).  
The yellow areas on the form can be completed electronically.

*NOTE: The form is intended to be completed on-site while the inspection is occurring. If the form is completed electronically, the electronic device must also be on-site for proper use of this form.*

The form must be printed and signed by the Inspector that performed the work. The hardcopy original or a copy must be provided to the Public Water System (PWS) for record keeping purposes as specified in *30 TAC §290.46(f)(3)(E)(iv)*.

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**Specific Instructions:**

Please follow these instructions when completing Form TCEQ-20699:

1. Check boxes: If completing the form electronically, all check boxes are highlighted in yellow and can be selected to make the desired indication. Selecting a box will insert an "X" in the box.
2. Remarks: The "Remarks" section of the form is expandable, which means your final report can be more than one page. Make sure to include all pages when submitting to the local water purveyor.
3. Due to there being three (3) different licensed individuals that can fill out this form: TCEQ Licensed Customer Service Inspector, Licensed Plumbing Inspector or Licensed plumber with Water Supply Protection Specialist endorsement. Please provide your title.



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## RATE BREAKDOWN

**New Meter Cost: (Effective July 1<sup>st</sup>, 2023)** The cost of a new meter was recently changed from \$6,500 to \$8,000. This is in response to, not only the rising cost of materials and labor to install new meters, but also, the rising cost in administrative, legal, and engineering expenses.

**Current Base Rate: \$45.00**

**TCEQ (Regulatory Assessment Fees):** (Water Base \$ + Water Usage \$) x 0.5%

### **Water Usage Rates:**

<b>Tier Breakdown</b>	<b>Water Usage Rates (Per 1,000 Gallons)</b>
0-15,000 Gallons	\$3.50
15,001-30,000 Gallons	\$4.75
30,001-45,000 Gallons	\$6.75
45,000 +	\$9.75

### **Capital Improvement Rates:**

<b>Tier Breakdown</b>	<b>Water Usage Rates (Per 1,000 Gallons)</b>
0-15,000 Gallons	\$0.00
15,001-30,000 Gallons	\$1.25
30,001-45,000 Gallons	\$3.25
45,000 +	\$6.25

As always, if you have any questions, please feel free to contact our office and we will be happy to assist you. **254-836-9962**